

# **Association of Christian Theological Schools (ACTS)**

## **Accreditation Checklist**

High-Level Step-by-Step Guide for Applicants

1. Review ACTS Articles of Affiliation and Standards Manual.
2. Confirm your institution affirms the Apostles' and Nicene Creeds.
3. Prepare institutional documentation: mission, governance, doctrinal statement.
4. Develop and submit your Competency Framework (program outcomes, assessment methods).
5. Provide faculty and mentor roster with qualifications.
6. Submit financial integrity documents (budget summary, tuition/fees).
7. Complete the Membership Application Form and pay the application fee (\$300).
8. ACTS reviews submission → Candidate status (if new) or Accredited status (if compliant).
9. Submit annual reports (faculty, finances, student outcomes).
10. Undergo full review every 5 years to maintain Accredited Member status.

*Note: Candidate status may last up to 3 years before full accreditation is required.*